

Superior Court

Notice to the Bar and Public

November 6, 2020

ATTENTION Law Offices Personnel: Please assure **ALL** staff, attorneys and, non-attorneys are aware of the contents of this notice.

CLERK'S OFFICE TO STOP ACCEPTING DOCUMENTS VIA EMAIL

Due to the Clerk's Office full time hours of operation (8:30 a.m. – 4:30 p.m.), and due to extreme staff shortages caused by the current financial crisis of the COVID-19 pandemic, the Clerk's Office can no longer staff the numerous email filings coming into the office.

Effective **Thursday, November 12, 2020**, we will no longer accept email filings. As always, you continue to have the options to file in person, via messenger services, or via regular mail.

Please note that the Clerk's Office will continue our efforts to work with the Odyssey Case Management technicians to develop an efficient electronic filing system. The makeshift emergency email that we provided counsel during our limited hours of operation, is simply not efficient and sadly can no longer be maintained.

We thank you for your anticipated understanding.